**CITY COUNCIL MINUTES**

**February 13, 2023**

 The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Anna Kiser, Jacob Schmid, Tim Hammes, and Rick Jacobson. Also present were Anita Gumphrey, Judy Everett, and James Hanson. Absent: Reece Hanson

Guests: Bob Schlieman, Jon Anderson, Ron Wilcox, Jon Tamke, Russ Wolf, Sandy Adams, Doug V. Adams, Larry Mostue, Dons Loe, Julie Jensen, Greg Gregor

 A motion by Schmid, seconded by Hammes was approved to accept the agenda and minutes.

Guests

Bob Schleiman was asked to address those present to recommend completing a basic Preliminary Engineering Report regarding the Water Treatment Facility. Jacobson made a motion to start the process and Hammes seconded.

Julie Jenson complaint on snow removal by her home January 26 and 27th of this year.

Sandy from the Lions asked about storage, monthly meetings and cost

Greg Gregor asked about a permit to add an entryway on to the double wide at 211 Foss St.

CLERK/TREASURER REPORT

The following bills were approved by Schmid, seconded by Jacobson: Checks: #25199-25253

Auto pays #97248- #97263; with a total of $176,403.47.

 The city office will be closed Monday February 20 for Presidents Day

LIQUOR STORE REPORT

The floor will be completed March 11. The Liquor Store will close at 7:00 pm Saturday, March

11 and all-day Sunday, March 12. Will re-open Monday, regular hours.

 Anita will bring more information on the fence at the next meeting in March.

Shed was tabled.

 Anita reported Lisa Johnson cleared to return to work Thursday, February 16, 2023.

MAINTENANCE REPORT

 Access to lift station needs to be repaired.

 James will be gone for training March 6,7 & 8.

 The city truck was involved in an accident on Monday and had to replace one tire. Was agreed to replace all the tires and get a quote on replacing the bed of the truck.

 Basement of Community Center will be cleaned out Thursday with the help of STS

COMMITTEE REPORTS

 Tim Hames reported on the annual fire department meeting. $20 per share increase to $275 per share. Ford cancelled the chassis for the new truck. Will be 2 years.

 Aurdal Township wants to join the association for mutual aid. Would take care of west side with Fergus Falls and Underwood the east side.

UNFINISHED BUSINESS

 Revisit letter to John Quaal re: bidding for mowing at ponds.

 Campground should start work in April to open in May

 Safety and Loss Control Workshop (LMC) March 29. Attending will be Judy Everett, Jacob Schmid, Tim Hammes and James Hanson.

 Questions regarding renting out of Community Center after the remodeling.

 Jake Schmid and Ann Kiser will meet to work out details for requirements on chickens in town.

 Resolution #0223-1 Sale of Community Center was adopted by a motion by Schmid seconded by Hammes. Roll Call Vote: Ayes: Schmid, Hammes, Jacobson, Kiser; Nays: none.

**RESOLUTION #0223-1**

**REGARDING SALE OF COMMUNITY CENTER PROPERTY**

**BE IT RESOLVED** by the City Counsel of the City of Underwood, County of Otter Tail, State of Minnesota that the City of Underwood shall sell Parcel #80000990081000 and Parcel #80000990082000 located at 200 Main Street South property known as Underwood Community Center to Fergus Falls Masonic Building Corporation, upon the terms and conditions of that Purchase Agreement dated January 26, 2023. Described as SECT-32 TWP-133 RANGE-041 UNDERWOOD ORIGINAL PLAT LOTS 1, 2, 3, 4, 5 & 6 BLK 7 for the sum of $75,000.00.

**BE IT FURTHER RESOLVED** by the City Counsel, that Mayor Anna Kiser shall have the authority to execute by signature, on behalf of the City of Underwood, the Purchase Agreement, Deeds and any and all other supporting sale documentation for this transaction.

Adopted by the Underwood City Counsel this the 13th day of February 2023.

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ANNA KISER, MAYOR JUDY EVERETT, CITY CLERK/TREASURER

Discussed the remodeling of the Chambers. Will get estimates for the flooring, storage units and small kitchenette area.

The Council Members reviewed the applications for new Council Member.

 The motion was made by Jake Schmid and seconded by Tim Hammes to contact Todd King and offer him the position.

As there was no further business meeting was adjourned at 8:45 pm.