**CITY COUNCIL MINUTES**

**March 11, 2024**

The regular meeting of the Underwood City Council was called to order at 7:00 p.m. Persons present were Anna Kiser, Tim Hammes, Todd King, Logan Solberg and Rick Jacobson. Also present, Judy Everett, Anita Gumphrey and James Hanson.

A motion by Jacobson, seconded by Hammes was approved to accept the agenda and minutes.

Guests Bob Schlieman, Doris Loe

PUBLIC FORUM Doris Loe voiced concern about the intersection of State Highway 210 and County Highway 35. Also, asked about garbage at the burn site. Would like the Burn Site Rules on the website.

CLERK/TREASURER REPORT

The following bills were approved by motion of King and seconded by Solberg: Checks #25925-25973; auto pays #97534-97553; total $168,650.65.

FYI Standard IRS mileage rate for 2024 is .67 per mile.

LIQUOR STORE REPORT

The Otter Tail County interim ordinance placing a moratorium on the sale of hemp-derived cannabinoid products has expired. Anita will research selling THC seltzers.

Motion by Hammes and seconded by King to donate $100.00 the Underwood Sports Booster for girls’ basketball. All in favor. None opposed. Motion passed.

MAINTENANCE REPORT

Olson Oil will take over supplying propane to the City Hall building. Tank will be switched out when current propane has been depleted.

Street repairs this year will be Park Street South – Intersection of 35 and Park Street, Highland East from alley to East Street, Intersection of Lein and Centennial West. James will call for estimates.

The proposal from KLM to clean the clear well water tank was not approved.

Bob Schlieman gave an update on the new water filtration system. He presented a resolution for the City to adopt to proceed with the application for a revolving fund loan.

Motion by Hammes and seconded by Solberg to adopt Resolution 0324-1 Roll call: Ayes: Hammes, King, Solberg, Jacobson, Kiser. Nays: none. Resolution adopted.

**RESOLUTION 0324-1**

**RESOLUTION OF APPLICATION**

**MINNESOTA PUBLIC FACILITES AUTHORITY DRINKING WATER REVOLVING FUND LOAN APPLICATION FOR**

**NEW WATER TREATMENT PLANT**

**CITY OF UNDERWOOD, MINNESOTA**

BE IT RESOLVED that the City of Underwood, Minnesota is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its drinking water system by constructing a new Water Treatment Facility as described in the loan application.

BE IT FURTHER RESOLVED that the City of Underwood estimates the loan amount to be $4,500,000 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Underwood has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Underwood hereby expresses its official intent to use the proceeds of this loan to reimburse expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the Underwood City Council on March 11, 2024.

Passed this 11th day of March 2024.

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Mayor Anna M. Kiser City Clerk Judy Everett

BUDGET & FINANCE

STREET, LIGHTING, PARKS, & RECREATION

The culvert by the lift station on East Street had collapsed and James filled it. Will re-do it once the frost is gone.

UNFINISHED BUSINESS

NEW BUSINESS

Craig Tschida from Otter Tail County will have a write up in the Spring Newsletter regarding update on COHWY 35 north of Underwood.

Discussed having a petition circulate to have a 4-way stop at the intersection of 210 and 35. The Council approved, Judy will talk to the attorney and have one written up.

Burn Site rules were reviewed. No changes were made. Motion by Jacobson and seconded by King to approve Burn Site Rules. All in favor, none opposed. Motion passed.

Discussed concrete at the new dock being not ADA.

Ann Kiser and Mandy Almquist will purchase flowers and the Underwood Boy Scout Troop will plant the planters to go on Main Avenue this summer.

Motion by King and seconded by Hammes to adopt Resolution #0324-2 Proclamation for National Service Recognition on April 2, 2024. All in favor. None opposed. Motion passed.

**RESOLUTION #0324-2**

**RESOLUTUION TO DECLARE APRIL 2, 2024, AS NATIONAL SERVICE RECOGNITION DAY**

**WHEREAS** service to others is a hallmark of the American character, and central to how we meet our challenges; and

**WHEREAS,** AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

**WHEREAS** national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

**WHEREAS** national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

**WHEREAS** national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

**WHEREAS** national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

**WHEREAS** AmeriCorps members and Senior Corps volunteers demonstrate commitments, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

**NOW, THEREFORE,** the City of Underwood of the State of Minnesota do hereby proclaim April 2, 2024, as

**NATIONAL SERVICE RECOGNITION DAY**

Adopted by the City Council of the City of Underwood this the 11th day of March 2024.

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Mayor Anna M Kiser City Clerk Judy Everett

Fund Request from Ringdahl Ambulance will be tabled. No action taken this year.

Motion by King and seconded by Solberg to change the Council Meeting time to 5:30 as of April 8, 2024. All in favor none opposed. Motion passed.

Motion made by Hammes and seconded by Jacobson to sign contract from Fergus Power Pump for dust control treatment on North Shore Drive and German Lake Road in 2024. All in favor none opposed. Motion passed.

As there was no further business meeting adjourned at 8:10 pm

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Anna M Kiser City Clerk Judy Everett