**CITY COUNCIL MINUTES**

**May 13, 2024**

 The regular meeting of the Underwood City Council was called to order at 5:30 p.m. Persons present were Anna Kiser, Todd King and Logan Solberg. Also present, Judy Everett, Anita Gumphrey and James Hanson. Absent: Tim Hammes and Rick Jacobson

 A motion by King, seconded by Solberg was approved to accept the agenda and minutes.

Guests Doris Loe, Chad Gronner, Chuck and Barb Edner

PUBLIC FORUM Doris Loe reported on a survey done by James Skoog, the DMDOT Ombusman. Skog did a survey 7am-9am of intersection Hwy 210 and 35. He observed only 2 drivers passing in the turning lane. He agreed to do another survey from 3pm-6pm and add those results to his report. They discussed a 4 way stop and the fact that the state does not want to stop the traffic flow on 210 and the intersection did not have as much crossing traffic as Battle Lake. It was suggested to do a survey after the detour and on a weekend during the boating season. He did not feel a petition for a 4-way stop would be helpful without more fatalities. He suggested we push for a speed reduction. The next step will be for him to contact legislators in Detroit lakes and present his findings, review recommendations with them and express our concerns. He will keep Doris posted on his progress.

Chuck and Barb Edner discussed the next steps to build on their property. They would like to put a temporary shed or tent to store a lawn mower etc. and to clear brush for a path. It was discussed that he will have to come up with plans for the permit to build and have it approved.

Chad Gronner asked the council to consider putting gravel and doing shoulder work on North Shore Drive. Gravel was discussed for 2025 at the February meeting. Will have to discuss further. There is a large sink hole along the county ditch on the north side of the road. Chad also asked if we could chloride Norway Lake Road from North Shore Drive north 150 feet. James said we can do that. Chad also reported the rate for blade work Sverdrup does for us was raised to $200 per hour.

CLERK/TREASURER REPORT

The following bills were approved by motion of King and seconded by Solberg: Checks #26028-226078; auto pays #97575-97601; total $81,991.87.

LIQUOR STORE REPORT

 Anita discussed putting a lottery machine in the Liquor Store. She had handouts from MN Lottery explaining how it works. Motion by Logan and seconded by King to approve. All in favor none opposed.

 Liability Insurance was discussed. Anita would like to look into changing from LMC to Illinois Casualty for a cheaper rate for the Liquor Store.

 Anita reported summer hours will be M-Sat 9:00 am – 9:00 pm and Sunday 11:00 am- 5:00pm.

 Anita presented the council with a quote from Jamie’s Service and Repair in the amount of $2,956.91 for 2 new computers. Motion by King and seconded by Solberg to approve the purchase. All in favor, none opposed.

 Anita reported gutter extensions need to be installed on the back side of the store. James will take care of this.

 Anita will be on vacation May 23-29.

MAINTENANCE REPORT

 The council reviewed plans for water filtration plant. Changes will be to add a bathroom, eyewash station with drain and valves on building.

 Hydrant flushing was completed. James replaced 3 hydrants.

 Tower inspection was discussed. The painting and valves will be repaired with new plant.

 Estimate from Derosier Masonry to re-do existing cement at the dock was approved for $4,775.00 with motion from Solberg and seconded by King. All in favor, none opposed.

Smedsrud’s shut off was not located. James will continue to work on that.

James reported the storm drain on East Street has been completed. The drain by 108 Cleveland Ave E. was raised. The playground equipment has been repaired.

BUDGET & FINANCE

 CD’s will be tabled until June for designations.

 Council reviewed expenditures and donations for the new dock.

UNFINISHED BUSINESS

 Code of Conduct will be revisited in June.

 Discussed violations and penalties for Ordinance #95, no parking on Cleveland Avenue. It was decided that the first violation would be a $50 fine per vehicle. Second violation would be automatic tow and $50 fine per vehicle. Owner would be responsible for all costs. City fines would need to be paid before the vehicle is released. Ordinance #97 will go into effect upon publication in the newspaper.

 Motion by Solberg and seconded by King to adopt resolution 0524-3 adopting Ordinance #97 Roll Call: Ayes: Kiser, King, Solberg Nays: None. Absent: Jacobson and Hammes

**RESOLTUION #0524-3**

**A RESOLUTION TO ADOPT ORDINANCE #97**

**BE IT RESOLVED,** by the City Council of the City of Underwood, County of Otter Tail, and State of Minnesota, to adopt Ordinance #97, an Ordinance to amend Ordinance 95 to include section 2 violations and penalties and section 3 effective date.

Adopted by the Underwood City Council this the 13th day of May 2024

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Mayor Anna M. Kiser City Clerk Judy Everett

 Motion by King and seconded by Solberg to adopt Resolution 0524-2 adopting Ordinance #96. Roll call: Ayes: Kiser, King, Solberg Nays: none Absent: Hammes, Jacobson

**RESOLTUION #0524-2**

**A RESOLUTION TO ADOPT ORDINANCE #96**

**BE IT RESOLVED,** by the City Council of the City of Underwood, County of Otter Tail, and State of Minnesota, to adopt Ordinance #96, an Ordinance to sell THC products in the City of Underwood.

Adopted by the Underwood City Council this the 13th day of May 2024

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Mayor Anna M. Kiser City Clerk Judy Everett

 Motion by Solberg and seconded by King to amend fee schedule to include license fee for sale of THC products. All in favor none opposed.

 Motion by King and seconded by Solberg to contact Humane Society to set up an event to trap the stray cats in town. All in favor none opposed.

 Petition for 210 and 35 was tabled.

 Solberg asked the meeting to be adjourned to have a closed meeting for personnel issues. Adjourned at 7:25

Motion to open regular meeting by King and seconded by Solberg at 7:30. .

 Motion to adjourn regular meeting by Solberg and seconded by King.

As there was no further business motion by Solberg and seconded by King to adjourn the meeting. Adjourned at 7:40 pm.

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Anna M Kiser City Clerk Judy Everett